



**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

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Friday 23 June 2017

Notice of Meeting

Dear Member

Overview and Scrutiny Management Committee

The **Overview and Scrutiny Management Committee** will meet in the **Meeting Room 1 - Town Hall, Huddersfield** at **10.00 am** on **Monday 3 July 2017**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Overview and Scrutiny Management Committee members are:-

Member

Councillor Julie Stewart-Turner

(Chair)

Councillor Gulfam Asif

Councillor Cahal Burke

Councillor Elizabeth Smaje

Councillor Rob Walker

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of Committee

To receive apologies for absence of Members who are unable to attend the meeting.

2: Minutes of Previous Meeting

1 - 10

To approve the Minutes of the meetings of the Committee held on 24 April and 24 May 2017.

3: Interests

11 - 12

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Appointment of Co-optees for 2017/18

13 - 16

To appoint scrutiny Co-optees for the 2017/18 municipal year and consider the recruitment of additional Co-optees.

Contact: Penny Bunker, Governance & Democratic Engagement Manager, 01484 221000

6: Overview and Scrutiny 2017/18

To consider the arrangements for Overview and Scrutiny in the 2017/18 municipal year, including approach, developing the work programme and the role of the Panel Lead Members.

(Jacqui Gedman, Chief Executive will attend for this item).

Contact: Penny Bunker, Governance and Democratic Engagement Manager, 01484 221000.

7: Schedule of Meetings 2017/18

To consider arrangements for meetings of the Management Committee for 2017/18.

(Please bring your diary for this item).

Contact: Penny Bunker, Governance and Democratic Engagement Manager, 01484 221000.
